8.S. No. 199B/1-3B, Gokul Shirgaon,
Kolhapur-416 234,.
Maharashtra, INDIA.
Phone: +91-7769001199,9168781199
Fax : +91-231-638881
info@kitcoek.in.
www.kitcoek.in
Accredited 'A' Grade by NAAC with
CGPA 3.12

KOLHAPUR INSTITUTE OF TECHNOLOGY'S COLLEGE OF ENGINEERING (AUTONOMOUS) KOLHAPUR

KIT/CEK/ IQAC
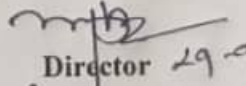
29 September 2022

NOTICE

All the Deans, Heads of the Departments, IQAC Members, IQAC coordinator, NAAC coordinator and NAAC central criteria coordinators are hereby informed that a meeting of IQAC for year 2022-23, is scheduled on _Tuesday, 04 October, 2022 at 02:00 pm_ in the Boardroom to discuss following agenda.

AGENDA

1. Review of IQAC 20221-2022 by Dr. Prashant Powar, Dean QA.
2. AQAR NAAC report of year 2021-22 by Dr. Grantej Otari, NAAC Coordinator.
3. NAAC IIQA preparation and submission by Dr. Vilas Bugade, IQAC Coordinator.
4. SSR Preparation by respective central NAAC criteria coordinator.
5. Research / Technical paper publication in SCOPUS / Springer / Web of Science incentive scheme.
6. Any other matter with permission of the Chair

Kindly attend the meeting and cooperate

Dr. Grantej Otari
NAAC Coordinator

Dr. Vilas Bugade
IQAC Coordinator

Director 29-9

Cc: Registrar, Dean Academics, Dean R & D, Dean IIL & IR, Dean ACR, Dean Quality Assurance, Dean Student Activity, Dean E&E, Dean PG and Research Programmes, Dean ICT.
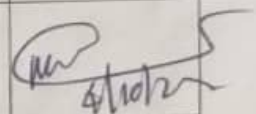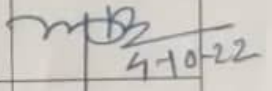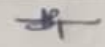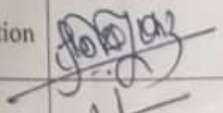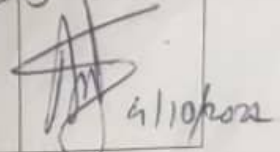
HODs:			
1	Mechanical Engineering	09	Data Science
2	Civil Engineering	10	AIML
3	Civil &Environmental Engineering	11	CSBS
4	Computer Sc. & Engineering	12	Training & Placement
5	E & TC Engineering	13	Physical Director
6	Electrical Engineering	14	Central Library
7	Biotechnology Engineering	15	NAAC Central criteria coordinators
8	Basic Sciences & Humanities	16	All IQAC Members

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INTERNAL QUALITY ASSURANCE CELL (IQAC) – 2022-2023
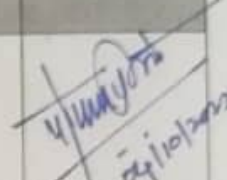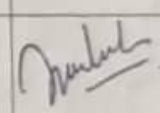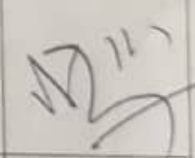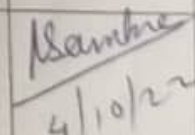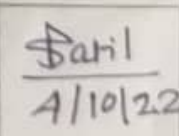
IQAC Meeting attendance on Tuesday, 04.10.2022 at 2:00 pm

Location : Board Room, KIT's COEK (Autonomous), Kolhapur

Sr. No.	Name of the Faculty	Designation/Department	Position in IQAC	Signature
1	Dr. Mohan B, Vanarotti	Director, Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Chairman	
2	Mr. Dipak L. Chougule	Secretary, Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member, KIT Management	
3	Dr. Vilas V. Karjinni	Executive Director, Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur..	Member, KIT Management	4/10/2
4	Dr. Manoj M. Mujumdar	Registrar, Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member Administration	4-10-22
5	Dr. Vilas S. Bugade	Prof. & Head, Dept. of Electrical Engg. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	IQAC Coordinator	
6	Dr. Grantej V. Otari	Asso. Prof. Dept. of Computer Science & Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	NAAC Coordinator	
7	Dr. S. N. Sapali	Director, Department of Technology , Shivaji University, Kolhapur	Member Academia	
8	Mr. Sudhir S. Bakare	Technical Director, Marvelous Engineers Pvt. Ltd. Kolhapur	Member Alumni	
9	Mr. Sandip Tashildar	Maintenance Engineer, Rohan Industries Pvt. Ltd. Kolhapur	Member Industry	
10	Ms. Tanuja N. Shipurkar	NGO Member, Social Worker	Member Communication Service	
11	Mr. Ajit S. Patil	Asso. Prof. & Dean (Academic), Dept. of Computer Science & Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur	Member	4/10/2022

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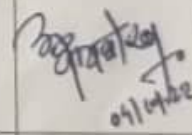| Sr. No.	Name of the Faculty	Designation/Department	Position in IQAC	Signature
12	Dr. Prashant P. Powar	Asso. Prof. & Dean (Quality Assurance), Dept. of Mechanical Engineering. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
13	Dr. Shivling M. Pise	Prof. & Dean (Research & Development), Dept. of Mechanical Engg. Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur.	Member	
14	Dr. Yuvaj M. Patil	Prof. & Dean (Examination & Evaluation) Dept. of E & TC Engineering. Kolhapur Institute of Technology's College of Engineering(Autonomous), Kolhapur	Member	
15	Dr.. Sangeeta R. Chougale	Prof. & Dean (PG & Research International Relations) Dept. of E&TC Engineering, Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur.	Member	
16	Dr. Akshay R. Thorvat	Asso. Prof., Dean (Student Activity) & Head, Dept. of Civil & Environmental Engg. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
17	Dr. Amit R. Sarkar	Asso. Prof. & Dean (Alumni & Corporate Relations) Dept. of Computer Science & Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
18	Mr. Tanaji B. Patil	Asso. Prof. & Dean (ICT) Dept. of Computer Science & Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
19	Dr. Nitin B. Sambare	Asso. Prof. & Head Dept. of E & TC Engineering. Kolhapur Institute of Technology's College of Engineering(Autonomous), Kolhapur	Member	
20	Dr. Pallavi S. Patil	Asso. Prof. & Head Dept. of Biotechnology Engineering. Kolhapur Institute of Technology's College of Engineering(Autonomous), Kolhapur	Member	

INTERNAL QUALITY ASSURANCE CELL (IQAC) – 2022-2023

Sr. No.	Name of the Faculty	Designation/Department	Position in IQAC	Signature
21	Mr. Mahesh Chavan	Asso. Prof., & Head, Dept. of Civil Engg. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
22	Dr. Lingaraj Hadimani	Asso. Prof., & Head, Dept. of CSBS, Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
23	Dr. Dattatraya J. Sathe	Asso. Prof., & Head, Dept. of Basic Sciences and Humanities, Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	04/10/22
24	Dr. Udhay S. Bhapkar	Prof. & Head, Dept. of Mechanical Engg. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	04/10/22
25	Dr. Uma P. Gurav	Asso. Prof. & Head, Dept. of CSE –AIML, Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
26	Mr. Poonam Sawant	Jr. Accountant, Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member, Administration	4/10/22
27	Mr. Rahul C. Bhedasgaonkar	Asst. Prof. Dept. of Mechanical Engineering. Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur.	Member	
28	Mr. Jambukeshwar S. Pujari	Asst. Prof. Dept. of Computer Science & Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
29	Dr. Jitendra S. Bhat	Asst. Prof. Department of Mechanical Engineering. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	

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Sr. No.	Name of the Faculty	Designation/Department	Position in IQAC	Signature
30	Mr. Sheetal S. Varur	Asst. Prof. Department of Civil Engineering. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
31	Dr. Sunil S. Karidkar	Asst. Prof. Department of Mechanical Engineering. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
32	Dr. Sameer S. Nagtilak	Asst. Prof. Dept. of Electronics and Telecomm. Engineering. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
33	Dr. Manoj M. Yadav	Asst. Prof. Department of Civil & Env. Engineering. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
34	Ms. Sindhuja V. Karjinni	Student, T. Y. Computer Science & Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member, Student	

Dr. Grantej V. Otari
NAAC Coordinator

Dr. V. S. Bugade
IQAC Coordinator

Dr. Mohan B. Vanarotti
Director

Dr. V. V. Karjinni
Executive Director

CamScanner

01 October 2022

Minutes of IQAC Meeting on
Saturday, 01/10/2022

Points discussed in the meeting

1. Welcome and introduction of all External and Internal IQAC committee for year 2022-2023 by Dr. Vilas S. Bugade IQAC Coordinator.

2. **Review of IQAC activities of year 2021-22**
   - The different activities of IQAC was reviewed and confirmed by the Dr. Prashant Pawar – Dean QA. These activities are listed as follows :
     i)   NAAC preparation _ AQAR filing (AY 2021-22) & strengthening preparations of 2nd cycle
     ii) NBA compliance for Electronics and Telecommunication Engg, Environmental Engg, Mechanical Engg
     iii) NBA Tier I process for CSE deptt
     iv) Liasoning with Academic and Exam section
     v)   Improving NAAC performance in the 2nd cycle(Short Term Goals) - Regular filing of AQAR, SWOC analysis of criterions, Promotion of activities to fill the gaps observed in SWOC (SSS, exit surveys, code of conduct etc), Easy navigation on website , AAA audit (Internal & External).
     vi) Regular filing of AQAR - AQAR for the year 2021 has been compiled. Submission date – 30 March 2022.
     vii) SWOC analysis of criterions Central criterion coordinators presented Date: 14 Dec 2021.
     viii) SWOC of their respective criterions in front of I/c Director. Point required to strengthen the 2nd cycle discussed during the presentation. Some of the points to mention are – Geo tagging of photographs, Green_Energy_Env. audit of institute, Newly added feedbacks on curriculum from Employer, Alumni and Teacher.
     ix) Promotion of activities to fill the gaps observed in SWOC (SSS, exit surveys, code of conduct etc) - Questionnaire of SSS is presented during Deans, HoD meeting. HODs are requested to share the same with students during classes. SSS conducted in 2 phases to increase the participation. SSS date: 17 Nov 2021 & 31 May 2022, Total no of students participated : 2623, 2079
     x)   Code of conduct has been prepared for students as well as faculty as per the requirement of AQAR. : 17 Dec 2021, uploaded on website
     xi) HoDs are requested to carry out exit surveys every year for all the courses.

xii) Easy navigation on website for responsive access - Website content has changed to tune towards user friendly nature. Categories are made to search for the respective content. (old, new.) Date: 19 Dec 2021

xiii) AA audit (Internal & External)

xiv) Department wise audits were organised. Later, AA audit, compiling of report for the year 2018, 2019 is in process.

xv) Academic audit for the year 2022 scheduled on 23 and 24th March 2022. After compiling these reports they will be evaluated by the external experts.

xvi) Successfully completed SUK - Academic Monitoring Audit on 11ᵗʰ May 2022 with A Grade.

xvii) Successfully uploaded data ASHAE Portal for year 2021-2022.

xviii) Shared SOPs with all Deans and HODs on 28ᵗʰ April 2022.

xix) Applied and received sanction for Two Days National Seminar on "Challenges of Implementing National Education Policy 2020 In Higher Educational Institutes", from NAAC Bengaluru. *(Seminar conducted on 18ᵗʰ August 2022).*

xx) NBA_ extension of accreditation of E&Tc Department, Environmental Engg, Mechanical Engg. -Sharing and preparing_ remarks with HoD for department level compliance : 26 Oct 2021, Sharing and preparing_ remarks with institute level sections : 01 Dec 2021, Preparing compliance report, uploading on NBA portal.

xxi) Preparing the programs for TIER I NBA status-Creating awareness amongst programs regarding Tier I process, Preparing programs for NBA.

xxii) NBA_ extension of accreditation of E&Tc Department, Environmental Engg, Mechanical Engg -After successful uploading of compliance report- NBA team of experts visited our institute on 9ᵗʰ July 2022.The result of the visit - further Accreditation of all 3 programs (Electronics and Telecommunication Engg, Environmental Engg, Mechanical Engg) i.e. 2022-23 till 30ᵗʰ June 2025.

xxiii) NBA_Tier I process preparation of CSE Deptt - After no of meetings with deptt faculty, pre qualifier was uploaded, further getting an approval from the NBA authorities, preparations were started to file SAR and Final SAR was uploaded.

xxiv) Promoting Academic excellence, quality in exam, evaluation process (through Dean Academics, Dean E&E, Dean Research) - Creating awareness of OBE during preparation of 1ˢᵗ year structure, Preparing programs for NBA, Strengthening QPQRS system

xxv) Two (2) step verification process of PO through Competencies and Performance indicators were prepared using Excel.

xxvi) Further the brainstorming sessions were conducted at deptt level to improve upon the understanding of CO-PO articulation matrix.

xxvii) New strategy to calculate attainment were also discussed during deptt meetings, in later stage it is planned to execute this activity through ERP system (Contineo).

xxviii) Margadarshan Scheme

3. **AQAR NAAC report of year 2021-2022 by Dr. Grantej Otari, NAAC Coordinator**

Sr. No.	Comments Received	Action Taken
i	A few new Certificate/ Diploma/ Value added Courses be introduced during the next academic year	B. Tech. Honors : 09 Minor Programs AICTE's Leadership in Teaching Excellence (LITE) Program Advanced Web Development Entrepreneurship Development Finance Building Information Modelling(BIM) Technology (D.Voc.) Under National Skill Qualification Framework (NSQF), UGC , New Delhi
ii	Efforts may be made by teacher for using ICT (LMS, eResources) , ICT Tools and resources available	MOODLE (lms.kitcoek.in) Course Material, Quiz, Assignments, Exams etc. Online Lectures using Cisco Webex YouTube Channels KIT E-Content Development Centre (ECDC) Developed Sponsored through Project CENTRAL under Erasmus PLUS program financed by European Commission AR/VR Laboratory- Highly equipped lab with HTC Vive Use of Interactive Panels for Course Content Delivery
iii	Efforts be made to have Research funds sanctioned and received from various agencies, industry and other organizations	Sr. No. Project Agency Amount Rs. 1 MAYURA AICTE IDEA Lab AICTE,, Industry, Rs.1,70,000,00/- 2. NIDHI i-TBI DST, Government of India Rs.5,00,000,00/- 3 AICTE MARGDAESHAN SCHEME AICTE Rs. 35,000,00/- 4 International Project, E Union Aarhus University, Denmark, Rs. 34,77,8,25/- 5 Advanced Surveying laboratory, MODROB AICTE Rs.14,13,9,74/- 6 Metrology Lab MODROBS AICTE Rs.11,50,000/- 7 AICTE SPICS Scheme AICTE Rs.

		1,00,0,00/-
		8 ATAL FDP AICTE Training and Learning Academy, New Delhi Rs.93,0,00/-
		9 Sensor based Water Leakage Detection System, RIS Shivaji University, Kolhapur Rs.65,0,00/-
		10 Design and development of waste heat recovery heat exchanger for Bulk Milk cooler Gokul Dudh Dairy Rs. 75,0,00/-
		11 To study and develop a setup to display in process spindle rotational speed of lathe machine. Shivaji University, Kolhapur Rs.35,0,00/-
		12 Analysis of effect of different parameters (material, notch geometry and surface finish) on fatigue life of Industry specimen, Shivaji University, Kolhapur Rs.1,12,0,00/-
		13 Foundry Sand Dryers using Solar Power , Shivaji University, Kolhapur Rs. 32,5,00/-
		Total Rs. 7,70,21,7,99/-
iv	Workshops / Seminars be Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the next year	One Day Webinar Intellectual Property Awareness Program sponsored by AICTE KAPILA, New Delhi on Saturday 29th July 2022 One Day Workshop on 3D Printing was conducted for Industry participants on 21st August 2021 under MAYURA AICTE IDEA LAB One Day Workshop was conducted for Industry on 28th June 2022. One Day Workshop was conducted for ITI Students on 2nd July 2022. A two Day hands on Workshop was conducted for KIT students on 24th and 25th June 2022 on Arduino and TINKERCAD.
v	Incubation Centre be created, and start-ups are incubated on campus	Incubation Innovation & Linkages (IIL) Cell and E-Cell. KIT's Incubation for Technology Entrepreneurship (KITE). MSME Recognized HI for nurturing

		Innovative Ideas under Incubation scheme MSME 2022.
		Total number of Incubatee : 20
		Total Number of start-ups : 03
		Total Ideas Submitted through MSME Scheme : 04
		Total Number of activities : 22 (Workshops/ Seminars/ Webinars in the areas of IPR/ Entrepreneurship & Innovation)
vi	Kindly increase No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year	AICTE/TEQUIP FDP : 1095 STTP : 335 Workshops : 06 Webinars : 12 NPTEL : Total No. of Faculty members Certified: 10
vii	Activities on Gender Equity be increased (Number of gender equity promotion programmes organized by the institution during the year)	Women Development and Gender Equality Cell Marathi Bhasha Din Celebration , 25th February, 2022 Society of Women Engineers (SWE) - Kolhapur Affiliate Rotaract Club of KIT Sunshine Interactive Session on Women Empowerment " Gender Equality Today for a Sustainable Tomorrow", 8th March, 2022.
viii	Efforts may be made towards E-content developed by teachers	KIT E-Content Development Centre (ECDC) Developed Sponsored through Project CENTRAL under Erasmus PLUS program financed by European Commission To motivate and facilitate the faculty members to enhance their digital presence. To create advanced MOOCs To enrich students' learning experience with the help of best video courses Organized One Week International FDP on "Creating Learner Centric MOOCs: A 4 Quadrant Approach" (04 to 08 April 2022)

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4. **NAAC IIQA preparation and submission by Dr. Vilas Bugade – IQAC Coordinator:**

- In this regard Dr. V. S. Bugade briefed about IIQA online filling on NAAC portal is open.
- He told that data format have five verticals like basic eligibility, affiliation compliance, profile information, academic information and quality information. Once this data to be filled, NAAC will give approval of IIQA. Then it is mandatory submit SSR online on NAAC portal within 45 days.

5. **SSR preparation by respective central NAAC criteria coordinator:**

- Dr. Grantej Otari -NAAC coordinator introduced all seven criteria central coordinators in the meeting.

Criteria 1	Curricular Aspects	Mr. Rahul C. Bhedasgaonkar
Criteria 2	Teaching Learning & Evaluation	Mr. Jambukeshwar S. Pujari
Criteria 3	Research Innovations & Extension	Dr. Jitendra S. Bhat
Criteria 4	Infrastructure & Learning Resources	Mr. Sheetal S. Varur
Criteria 5	Student Support and Progression	Dr. Sunil S. Karidkar
Criteria 6	Governance, Leadership and Management	Dr. Sameer S. Nagtilak
Criteria 7	Institutional Values and Best Practices	Dr. Manoj M. Yadav

- All Central Criteria NAAC coordinators briefed about status of SSR preparation for their respective criteria.

6. **Research / Technical paper publication in SCOPUS / Springer / Web of Science incentive scheme:**

- Dr. Mohan Vanarotti – Chairman IQAC briefed that all faculty and students have to take initiative for research / technical paper publications in reputed indexing conference / journals like SCOPUS / Springer / SCI indexing / UGC care listed / web of science etc., then there will be incentive scheme from college.

- He informed that the incentive scheme will be as follows:

  i)   Faculty members are encouraged for publishing Books in the reputed publishing house. On publication of Scopus indexed Book the authors will be awarded by prize of Rs. 2000/- (Rs. Two thousand only). The prize money will be equally shared in case of multiple authors of Book from the institute.

  ii) Faculty members are encouraged for Publishing scientific/research articles in SCOPUS/ SCI/Web of Science/ UGC CARE indexed journals. On publication of article in Scopus/ SCI/ web of science indexed journal authors will be awarded byprize of Rs. 4000/- (Rs Four thousand only).

The prize money will be equally shared in case of multiple authors of scientific/research article from institute. Award will be given to authors only if he/she has not availed any other financial assistance under any sections from this Research Promotional policy.

iii) Publication of article in Scopus/ SCI/ web of science/ UGC CARE indexed conference/Book Chapter authors will be awarded by prize of Rs. 1000/- (Rs One thousand only). The prize money will be equally shared in case of multiple authors (including students) of scientific/research article from institute. Prize will be processed only after Scopus/SCI/ web of science/ UGC CARE indexing of the conference article/Book chapter. Award will be given to authors only if he/she has not availed any other financial assistance under any sec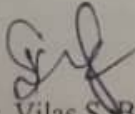tions from this Research Promotional policy. Financial assistance to teachers for attending the Conferences/ STTP/FDP/Workshop etc. at national level will be available once in academic year. In such cases, the financial assistance will be limited to travel expenditure (actual train fare-AC-2 Tier or Bus Fare) and registration fee to a maximum of Rs. 2000/- (Rs. Two Thousand only).

iv) Faculty and students are encouraged for Indian patent. On grant of Indian patent, investigator will be awarded by prize of Rs. 5000/- (Rs Five thousand only). The prize money will be equally shared in case of multiple investigators of patents from institute. Award will be given to investigators only if patent consists of at least 50% rights to institute..
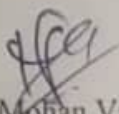
7. Dr. S. N. Sapali – Member Academia IQAC given suggestions about Research Centre, ICT, Innovations.
8. Dr. V. V. Karjinni – Member Management IQAC has given guidelines and scope of improvement in SSR. Also he gave suggestions about student satisfaction survey.
9. Major IQAC Contributions were disused in meeting and they are as follows:

Sr. No.	Activity	Glimpses
i	Conducted National Seminar on Challenges in implementing NEP-2020 with Academic Support from NAAC Bengaluru on 18ᵗʰ August 2022. 169 participants across Maharashtra, Karnataka and Goa. Resource Persons 1. Dr. B.N. Jagtap, Sr. Professor, IIT Bombay 2. Mr. Anand Mapuskar, Educationist Key Note Address Dr. V.V. Karjinni, Ex- VC, JSS University of Sc. & Tech.	

ii	**Establishing Apple Training Centre :** It will introduce and provide advance technology program with Value added courses in AI & ML, many more through required IT infrastructure. Also to impart the knowledge of contemporary Apple Technology through Centre of Excellence and to organize and conduct faculty training programs, Mac OS orientation for the faculty, student's coding events and industry connect and college have an initiative to set up Apple's Mac Lab to manage and conduct multiple courses in the proposed multipurpose Apple's computer laboratory.	
iii	**Enrichment & Enhancement of use of ICT Tools :** Procurement of advanced ICT Tools, Moodle, Smart Classrooms, Wi-Fi CISCO Webex (for online classes), Increase Wi-Fi Bandwidth Use YouTube channel as resource, Training & Motivation to teachers in using ICT tools	

10. Meeting concluded with vote of thanks by Chairman IQAC.

Dr. Vilas S. Bugade
IQAC Coordinator

Dr. Mohan Vanarotti
Director

Encl. : Attendance of the meeting ~~and copy of PPT~~ .
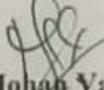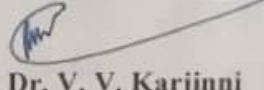
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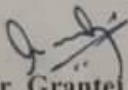**KIT/CEK/ IQAC** No 0 2 3 5 7   **21 January 2023**

NOTICE

All the Deans, Heads of the Departments, IQAC Members, IQAC coordinator, NAAC coordinator, NAAC central criteria coordinators and Departmental NAAC Coordinators are hereby informed that a meeting of **IQAC** for year 2022-23, is scheduled on *Tuesday, 24ᵗʰ January, 2023 at 11:00 am* in the Boardroom to discuss following agenda.

AGENDA

1. NAAC IIQA acceptance by Dr. Vilas Bugade, IQAC Coordinator.
2. SSR Preparation by respective central NAAC criteria coordinator.
3. Any other ponts with permission of the Chair

   Kindly attend the meeting and cooperate

Dr. Grantej Otari   Dr. Vilas Bugade   Dr. Mohan Vanarotti   Dr. V. V. Karjinni
NAAC Coordinator   IQAC Coordinator   Director   Executive Director

Cc: Registrar, Dean Academics, Dean R & D, Dean IIL & IR, Dean ACR, Dean Quality Assurance,Dean Student Activity, Dean E&E, Dean PG and Research Programmes, Dean ICT.

HODs:		10	AIML
01	Mechanical Engineering	11	CSBS
02	Civil Engineering	12	Training & Placement
03	Civil &Environmental Engineering	13	Physical Director
04	Computer Sc. & Engineering	14	Central Library
05	E & TC Engineering	15	All IQAC Members
06	Electrical Engineering	16	NAAC Central criteria coordinators
07	Biotechnology Engineering	17	Departmental NAAC coordinators
08	Basic Sciences & Humanities		
09	Data Science		

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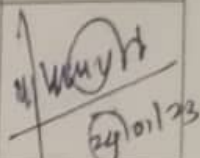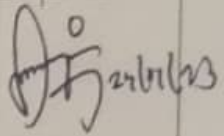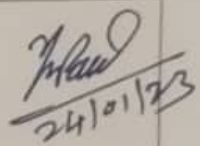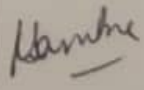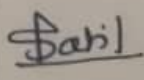
IQAC Meeting attendance on Tuesday, 24.01.2023 at 11:00 AM

Location : Board Room, KIT's COEK (Autonomous), Kolhapur

Sr. No.	Name of the Faculty	Designation/Department	Position in IQAC	Signature
1	Dr. Mohan B, Vanarotti	Director, Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Chairman	₹-24/0
2	Mr. Dipak L. Chougule	Secretary, Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member, KIT Management	
3	Dr. Vilas V. Karjinni	Executive Director, Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur..	Member, KIT Management	
4	Dr. Manoj M. Mujumdar	Registrar, Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member Administration	24-1
5	Dr. Vilas S. Bugade	Prof. & Head, Dept. of Electrical Engg. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	IQAC Coordinator	
6	Dr. Grantej V. Otari	Asso. Prof. Dept. of Computer Science & Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	NAAC Coordinator	
7	Dr. S. N. Sapali	Director, Department of Technology , Shivaji University, Kolhapur	Member Academia	
8	Mr. Sudhir S. Bakare	Technical Director, Marvelous Engineers Pvt. Ltd. Kolhapur	Member Alumni	
9	Mr. Sandip Tashildar	Maintenance Engineer, Rohan Industries Pvt. Ltd. Kolhapur	Member Industry	
10	Ms. Tanuja N. Shipurkar	NGO Member, Social Worker	Member Communication Service	
11	Mr. Ajit S. Patil	Asso. Prof. & Dean (Academic), Dept. of Computer Science & Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur	Member	

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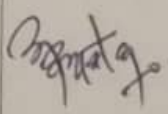"A"Grade by NAAC with CGPA 3.12

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Sr. No.	Name of the Faculty	Designation/Department	Position in IQAC	Signature
12	Dr. Prashant P. Powar	Asso. Prof. & Dean (Quality Assurance), Dept. of Mechanical Engineering. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	24/01/23
13	Dr. Shivling M. Pise	Prof. & Dean (Research & Development), Dept. of Mechanical Engg. Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur.	Member	2/01/23
14	Dr. Yuvaj M. Patil	Prof. & Dean (Examination & Evaluation) Dept. of E & TC Engineering. Kolhapur Institute of Technology's College of Engineering(Autonomous), Kolhapur	Member	24/01/23
15	Dr.. Sangeeta R. Chougale	Prof. & Dean (PG & Research International Relations) Dept. of E&TC Engineering, Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur.	Member	
16	Dr. Akshay R. Thorvat	Asso. Prof., Dean (Student Activity) & Head, Dept. of Civil & Environmental Engg. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
17	Dr. Amit R. Sarkar	Asso. Prof. & Dean (Alumni & Corporate Relations) Dept. of Computer Science & Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
18	Mr. Tanaji B. Patil	Asso. Prof. & Dean (ICT) Dept. of Computer Science & Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	24/1/23
19	Dr. Nitin B. Sambare	Asso. Prof. & Head Dept. of E & TC Engineering. Kolhapur Institute of Technology's College of Engineering(Autonomous), Kolhapur	Member	
20	Dr. Pallavi S. Patil	Asso. Prof. & Head Dept. of Biotechnology Engineering, Kolhapur Institute of Technology's College of Engineering(Autonomous), Kolhapur	Member	

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Sr. No.	Name of the Faculty	Designation/Department	Position in IQAC	Signature
21	Mr. ~~Mahesh~~ Mohan Chavan	Asso. Prof., & Head, Dept. of Civil Engg. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
22	Dr. Lingaraj Hadimani	Asso. Prof., & Head, Dept. of CSBS, Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	24/1/23
23	Dr. Dattatraya J. Sathe	Asso. Prof., & Head, Dept. of Basic Sciences and Humanities, Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
24	Dr. Udhay S. Bhapkar	Prof. & Head, Dept. of Mechanical Engg. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
25	Dr. Uma P. Gurav	Asso. Prof. & Head, Dept. of CSE –AIML, Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
26	Mr. Poonam Sawant	Jr. Accountant, Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member, Administration	
27	Mr. Rahul C. Bhedasgaonkar	Asst. Prof. Dept. of Mechanical Engineering. Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur.	Member	24/01/23
28	Mr. Jambukeshwar S. Pujari	Asst. Prof. Dept. of Computer Science & Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
29	Dr. Jitendra S. Bhat	Asst. Prof. Department of Mechanical Engineering. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	

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Sr. No.	Name of the Faculty	Designation/Department	Position in IQAC	Signature
30	Mr. Sheetal S. Varur	Asst. Prof. Department of Civil Engineering. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
31	Dr. Sunil S. Karidkar	Asst. Prof. Department of Mechanical Engineering. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
32	Dr. Sameer S. Nagtilak	Asst. Prof. Dept. of Electronics and Telecomm. Engineering. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
33	Dr. Manoj M. Yadav	Asst. Prof. Department of Civil & Env. Engineering. Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member	
34	Ms. Sindhuja V. Karjinni	Student, T. Y. Computer Science & Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous) Kolhapur.	Member, Student	
35	Department Coordinators.			
36	Dr M. S. Kalas	Dept of ISE		
37	Mr. Vijay B Rokade	Dept. Physical Education		

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Sr. No.	Name of the Faculty	Designation/Department	Position in IQAC	Signature
39	Dr. Sunil S. Shaha	Dept. NAAC coordintor Civil & Env. Dept.		
40	Dr. sachin shinde	Dean Incubation Innovation & Linkages		
41	Dr. Sandeep Desai	Dept. NAAC coordinator BSH		
42	Dr. Rucha R. kamat	Librarian		Rkamat
43	Dr. Radhika Malkar-Bomane	Dept. NAAC Coordineter Biotech		
44	Dr V A Swami	civil		
45	MY. A m Qureshi	mech		

Dr. Grantej V. Otari
NAAC Coordinator

Dr. V. S. Bagade
IQAC Coordinator

Dr. Mohan B. Vanarotti
Director

Dr. V. V. Karjinni
Executive Director

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Date: 04th May, 2023

NOTICE

All the Deans, Heads of the Departments, Registrar, IQAC Members, NAAC Coordinator and NAAC Central Criteria Coordinators are hereby requested to attend a **Meeting of Internal Quality Assurance Cell (IQAC) for the year 2022-23** which is scheduled on **Saturday, 6th May, 2023 at 11.00 am** in the Board Room to discuss the following points.

Agenda:

1. Status of NAAC SSR

2. Finalization of Dates for NAAC Peer Team Visit

3. Review of Academic and Administrative Audit

4. NAAC Documentation and Record Keeping (Central and Departmental)

5. Any Other Matter with the permission of the chair.

Kindly attend the meeting.

Dr. A. R. Thorvat
IQAC Coordinator

Dr. M. B. Vanarotti
Director

Dr. V. V. Karjinni
Executive Director

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Internal Quality Assurance Cell (IQAC) 2022-23

IQAC Meeting Attendance on 6th May, 2023 at 11.00 am
Venue: Board Room, KITCoE, Kolhapur

Sr. No.	Name of the Faculty	Designation / Department	Position in IQAC	Signature
1	Dr. V. V. Karjinni	Ex. Director.	Member, KIT management	6/5/23
2	Dr. M. B. Vanrotti	Director	Chairman	6/5
3	Dr. M. M. Mujumdar	Registrar	Member, Administration	6-5-23
4	Dr. Y. M. Patil	Dean E&E	Member	06/05/23
5	Dr. U. S. Bhapkar	HOD, Mech. Engg	Member	06/5/23
6	Dr. D. J. Sathe	HOD, BSH Dept	Member	06/5
7	Dr. S. S. Nagtilak	Asst. Prof., Dept. of ETC	NAAC criteria 6 Coordinator	6/10/12
8	Mr Somesh B Patil	Act Head CSE	" —	06-05-2023
9	Dr. Aditya Khebadkar	HOD, Civil Engg.	Member	6/07/23.
10	Mr. V. B Gundasade	Associate Dean QA for Dean QA	. —	
11	Dr. A. R. Thorvat	IQAC Coordinator Dean SA & Head CEE	IQAC coordinator	06/05/23
12	A. R. Nijalear	HOD ETC	Member	
13	Dr. V. S. Brigade	HOD Electrical	Member	
14	Dr. Uma Guru	HOD CSE (AIML) & DS	Member	

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Sr. No.	Name of the Faculty	Designation / Department	Position in IQAC	Signature
15	Dr. Jitendra S. Bhat	Asst. Prof. Mechanical Engg.	NAAC cycle 2 criteria 3 cord.	
16	R. C. Bhalasgaonkar	Asst. Prof in Mechanical. Engg.	NAAC cycle 2 criteria 1 Cord.	
17	A. m. Qureshi	—"—	Dept. co ordin (Mech)	
18	Dr. S. S. KARIDKAR	Asst. Professor Mechanical Engg	NAAC Cycle 2 Criteria 5 Coordina	
19	Dr R. S. malkar	Asso Prof Biotech Dept NAAC Co-ordin	Dept Naac Co-ordinaer	
20	M. T. Desai	Associate Dean in Place of Dean Dr. Amit Sankar	—	
21	Dr. Manoj Yadav	Asst Proof Civil and Env	NAAC, Cr7 Co-ordinator	
22	Mn J. S. Pujari	Asst. Prof CSE(AIML)	KIAAC Crit Coordinator	
23	Dr. Pallavi Patil	HOD Asso. Prof. Biotech Dept	Member	
24	Dr. Liyasing Halimani	Head, CSBS	Member	
25				
26				
27				
28				
29				

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Date: 17th May, 2023

Minutes of IQAC Meeting

Following are the Minutes of IQAC Meeting held on Saturday, 6th May, 2023 at 11.00 am in the Board Room in presence of Executive Director, Director, Registrar, IQAC Coordinator, Deans, HODs, IQAC Members and Central NAAC Criteria Coordinators.

Following Members were present for the Meeting:

Sr. No.	Name of Faculty Members	Designation	Position in IQAC
1	Dr. V. V. Karjinni	Executive Director	Member, KIT Management
2	Dr. M. B. Vanarotti	Director	Chairman
3	Dr. M. M. Mujumdar	Registrar	Member Administration
4	Dr. A. R. Thorvat	Dean SA, Head CEE	IQAC Coordinator
5	Dr. Y. M. Patil	Dean E & E	Member
6	Dr. U. S. Bhapkar	Head, Mech	Member
7	Dr. D. J. Sathe	Head, BSH	Member
8	Dr. A. K. Khebudkar	Head, Civil	Member
9	Dr. V. S. Bugade	Head, Ele	Member
10	Mr. A. R. Nigavekar	Head, ETC	Member
11	Dr. P. S. Patil	Head, Bio	Member
12	Dr. U. P. Gurav	Head, CSE (AIML, DS)	Member
13	Dr. Lingaraj Hadimani	Head, CSBS	Member
14	Mr. R. C. Bhedasgaonkar	Assistant Professor, Mech	Criterion 1 Coordinator
15	Mr. J. S. Pujari	Assistant Professor, CSE (AIML, DS)	Criterion 2 Coordinator
16	Dr. J. S. Bhat	Assistant Professor, Mech	Criterion 3 Coordinator
17	Mr. P. L. Chavan	Assistant Professor, Ele	I/C Criterion 4 Coordinator
18	Dr. S. S. Karidkar	Assistant Professor, Mech	Criterion 5 Coordinator
19	Dr. S. S. Nagtilak	Assistant Professor, ETC	Criterion 6 Coordinator
20	Dr. M. M. Yadav	Assistant Professor, CEE	Criterion 7 Coordinator
21	Mr. V. B. Gundavade	Associate Dean, QA	Member (I/C Dean QA)
22	Dr. R. S. Malkar	Associate Dean R & D	Member (I/C Dean R & D)
23	Mr. N. T. Desai	Associate Dean, ACR	Member (I/C Dean ACR)
24	Mr. S. B. Patil	Assistant Professor, CSE	Member (I/C Head, CSE)
25	Mr. A. M. Qureshi	Assistant Professor, Mech	Departmental NAAC Coordinator

Discussion and Resolution:

1. Dr. V. V. Karjinni, Executive Director welcomed all the members. He briefed about the Status of Preparations and Correspondence for NAAC 2nd Cycle as well as Student Satisfaction Survey and appreciated the efforts of all the Faculty and Staff.

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2. Dr. A. R. Thorvat, IQAC Coordinator informed the members about the Submission Status and QnM Assessment of NAAC Self Study Report (SSR) and DVV Clarifications submitted.

3. Dr. V. V. Karjinni also informed the members about the payment of 2nd level Assessment and logistics fees for NAAC 2nd Cycle and asked to suggest Peer Team Visit Dates (03 Slots) to be submitted to NAAC. As per the suggestions received from the members following 3 slots were finalized.

    a. **Slot 1:** 25th and 26th August, 2023

    b. **Slot 2:** 1st and 2nd September 2023

    c. **Slot 3:** 15th and 16th September, 2023

4. Dr. A. R. Thorvat briefed about the Status of Academic and Administrative Audit for the year 2021-22 conducted during 2nd to 4th May, 2023. The details of Audit Team are given below. All HODs were requested to incorporated suggestions given by the Auditors during Academic Audit and submit Academic Audit Report along with Auditor's Evaluation Sheet for the year 2021-22 to IQAC Office in hard and soft copy format. Also Dr. A. R. Thorvat requested Dr. M. M. Mujumdar, Registrar to arrange separate meeting to discuss and to take the follow up of Administrative Audit. It was resolved that there will be a separate team of 03 Deans that will conduct the Internal Administrative Audit in coordination with the Registrar.

Name of the Department	Date of Audit	Name of Auditor-1	Name of Auditor-2	Departmental NAAC Coordinator
Biotechnology Engineering	02/05/2023	Dr. J. S. Bhat	Dr. M. S. Kalas	Dr. R. S. Malkar
Civil Engineering	02/05/2023	Dr. G. V. Otari	Mr. A. M. Qureshi	Dr. V. A. Swami
Civil and Environmental Engineering	02/05/2023	Dr. S. S. Nagtilak	Mr. P. L. Chavan	Dr. S. S. Shaha
Computer Science and Engineering	03/05/2023	Mr. S. S. Varur	Dr. S. S. Shaha	Dr. M. S. Kalas
Electrical Engineering	03/05/2023	Mr. R. C. Bhedasgaonkar	Dr. V. A. Swami	Mr. P. L. Chavan
Electronics and Telecommunication Engineering	03/05/2023	Dr. A. R. Thorvat	Dr. S. P. Desai	Dr. S. S. Nagtilak
Mechanical Engineering	04/05/2023	Mr. J. S. Pujari	Dr. R. S. Malkar	Mr. A. M. Qureshi
Basic Sciences and Humanities	04/05/2023	Dr. S. S. Karidkar	Dr. M. M. Yadav	Dr. S. P. Desai

5. Dr. A. R. Thorvat informed all HODs and Central Criteria Coordinators about the List of Documents (Central and Departmental) shared with them. All were informed to prepare and update NAAC related files and documents. There will be a Mock Audit conducted to check and verify Central and Departmental Documentation.

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6. Dr. M. B. Vanarotti, Director suggested to plan External Academic and Administrative Audit (AAA) in the last week of July, 2023. Dr. V. V. Karjinni suggested to plan Mock Audit of NAAC SSR and related Documentation (Central and Departmental) during the same period for 2 Days. The Expert Team will visit the Institute on Day-1 and will conduct Mock Audit at Central Level and the Departmental Audit will be conducted on Day-2. He suggested following Expert Members:
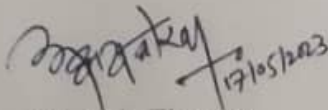
   a. Dr. R. K. Jain: Director at JSPMs Rajarshi Shahu College of Engineering, Tathawade Pune
   b. Dr. Hemant Joshi: Assistant Director at JSPMs Rajarshi Shahu College of Engineering, Tathawade Pune
   c. Dr. Prashant Kumbharkar Patil: Dean Planning & Development at JSPMs Rajarshi Shahu College of Engineering, Tathawade Pune

   Accordingly Dr. A. R. Thorvat was asked to prepare budget proposal for the same and get it sanctioned.
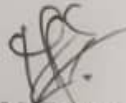
7. All Deans and HODs were requested to share details of major activities/ events/ achievements and related photographs with IQAC Coordinator.

8. In view of NAAC 2nd Cycle preparations, a committee was constituted in order to collect the requirements of Display boards from all the Departments and Central Facilities. This committee will also decide the formats and course of action to finalize the Display Boards in coordination with the Department and Central Facilities. The details of committee members are as follows:

Sr. No.	Name of Faculty/ Staff Member	Department	Designation
1	Mr. A. H. Tikole	Basic Sciences and Humanities	Coordinator
2	Mr. B. C. Ingavale	Civil and Environmental Engineering	Co-Coordinator
3	Mr. D. D. Jondhalekar	Biotechnology Engineering	Member
4	Mr. Sachin Pathade	Civil Engineering	Member
5	Mr. Arun Aswale	Computer Science and Engineering (AI & ML, DS)	Member

9. The meeting was concluded by extending thanks to each other.

Dr. A. R. Thorvat
IQAC Coordinator

Dr. M. B. Vanarotti
Director

Dr. V. V. Karjinni
Executive Director

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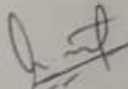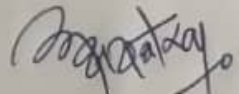(AUTONOMOUS)
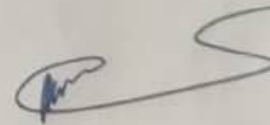**KOLHAPUR**

KIT/CEK/IQAC

Date: 12th May, 2023

NOTICE

In view of NAAC 2nd Cycle Preparations, a committee has been constituted in order to collect the requirements of Display Boards from all the Departments as well as Central Facilities. This committee will also decide the formats and course of action to finalize the Display Boards in coordination with the Departments and Central Facilities. The details of committee members are as follows:

Sr. No.	Name of Faculty/ Staff Member	Department	Designation
1	Mr. A. H. Tikole	Basic Sciences and Humanities	Coordinator
2	Mr. B. C. Ingavale	Civil and Environmental Engineering	Co-Coordinator
3	Mr. D. D. Jondhalekar	Biotechnology Engineering	Member
4	Mr. Sachin Pathade	Civil Engineering	Member
5	Mr. Arun Aswale	Computer Science and Engineering (AI & ML, DS)	Member

Dr. G. V. Otari
NAAC Coordinator

Dr. A. R. Thorvat
IQAC Coordinator

Dr. M. B. Vanarotti
Director

Dr. V. V. Karjinni
Executive Director